

Job Title:	Module Coordinator/Lecturer in Contextual Studies - Contemporary Circus & Physical Performance
Salary:	£28,500 pro rata (£3600 actual)
Hours:	5-7 hours weekly
Reports to:	Undergraduate Courses Leader
Location:	Online Delivery

The Company

Circomedia was founded over twenty years ago by physical theatre expert, Bim Mason, and choreographer and performer Helen Crocker. It rose out of the ashes of Fooltime, Britain's first ever circus school and ever since has attracted students from all over the world. It is different from many circus schools as there is a heavy emphasis on combining traditional circus skills with physical theatre and creativity. It is this approach to performance that has led to Circomedia being acknowledged as a centre of excellence worldwide. It has the highest number of full-time students of any circus education provider in the UK, and delivers most of its teaching at the Kingswood Estate, which is owned by the Creative Youth Network.

Artistic policy: Circomedia is committed to the principles of performer as creator and the integration of circus disciplines with theatre in its widest sense. If performers in circus and theatre are to be able to contribute to the creative process and be more than the vehicle of a director's vision, we believe the development of the individual's creative and performance skills to be of equal importance to those of technical expertise.

Education is delivered at HE level (Foundation Degree and 3rd year BA(Hons) top up, and an MA in Directing Circus, in partnership with Bath Spa University), and at FE level (BTEC Diploma and Extended Diploma in partnership with Weston College). Circomedia also offers vocational training leading to its own certificate, along with a range of recreational classes and a youth circus.

Circomedia showcases new and emerging work focusing on physical performance at St Paul's Church in central Bristol, with up to 40 such events taking place each year. It also provides support for artists creating this work. There are also up to 25 student performances annually.

St Paul's Church is owned by the Churches Conservation Trust.

Across both locations the organisation also strives to build effective working partnerships, be engaged with community events and offer business services to include facility hire and bespoke events packages. Around 35 hirers' events take place each year.

Job Overview

To coordinate and deliver a Level 4 (year 1) theory module on the Foundation Degree in Contemporary Circus with Physical Theatre, which is run in partnership with Bath Spa University.

The successful candidate will be passionate about sharing their expertise in Contemporary Circus/Performance and have previous experience in teaching in a higher education setting, and have a sound knowledge of HE quality assurance and assessment procedures.

Key responsibilities:

Planning and preparation

- Plan and coordinate curriculum, teaching and assessment within the existing schedule.
- Update, prepare & distribute 2020/21 course materials and documentation
- Curate and deliver/attend a series of seminars on contemporary circus in wider contexts including historical, socio-political and racial, cultural & gender identity
- Coordinate seminars and invite guest lecturers

Delivery

- Deliver seminars on critical analysis, academic writing, study skills and reflective practice
- Introduce critical thinking and analysis through discussion and debate
- Provide 1 to 1 essay support

Management and Reporting

- Managing module via Blackboard, Bath Spa University's Virtual Learning Environment
- Setting, marking and assessment of students' work via Turnitin
- Recording and submitting marks for subject board
- Tracking assessment and progress
- Reviewing and evaluating the module with the students at the end of the module.

General

- Attend teachers meetings via zoom
- Contribute to the on-going quality assurance of the course
- Provide pastoral care to students, referring when necessary to members of staff who provide further support

Other

- To carry out all duties in accordance with; Circomedia's aims and objectives and all other organisational policies.
- All staff are required to work within Circomedia's Equality and Diversity Policy
- All staff are responsible for ensuring that Circomedia policies and procedures are adhered to
- Circomedia is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults, and expects all staff and volunteers to share this commitment.

This job description is not comprehensive, and duties may change and develop according to future requirements.

Essential / Desirable Skills and Qualifications:

ESSENTIAL

- Previous HE teaching and assessing experience
- Educated to degree level in circus or related subject
- Knowledge of contemporary circus and of physical performance
- Excellent analytical skills
- Ability to plan own workload and manage time efficiently
- Proven ability to foster and maintain professional relationships and effectively resolve tensions and difficulties in a positive manner
- Understanding of student support needs, safeguarding and duty of care. Able to provide guidance, signposting to student support lead.

- Ability to communicate new and complex information effectively, both verbally and in writing, engaging the interest and enthusiasm of learners
- A flexible approach to work
- Strong presentation skills
- Confident IT skills including Microsoft office – Word, Excel PowerPoint or other online presentation software. Zoom video conferencing

HIGHLY DESIRABLE

- Experience of working with students with additional learning needs
- Creative approaches and ideas for delivery
- Knowledge of Harvard referencing
- Working Knowledge of Blackboard VLE/ Turnitin
- Teaching Qualification
- Familiarity with delivering course content online (Zoom, Office 365)