**APPLICATION PART 2 –**

**EDUCATION AND EMPLOYMENT HISTORY**

Please note; only the information from this section forward will be provided to the panel for the purpose of short-listing for interview.

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| **Position applied for:** |  |

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| **EDUCATION & TRAINING:**  Please outline education, dates & relevant qualifications/training (most recent first). |

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| **ESTABLISHMENT** | **DATES** | **QUALIFICATIONS/TRAINING** |
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| **EMPLOYMENT HISTORY:**  Please state your full employment history from secondary school to present, outlining all previous roles with your most recent first). Please explain any gaps in employment history using the section provided. Please continue on further sheets if necessary. |

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| **Employer details (1)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
|  |  |  |  |
| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
|  | | | |

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| --- | --- | --- | --- |
| **Employer details (2)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
|  |  |  |  |
| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| --- | --- | --- | --- |
| **Employer details (3)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
|  |  |  |  |
| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| --- | --- | --- | --- |
| **Employer details (4)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
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| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| **Employer details (5)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
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| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| **Employer details (6)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
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| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| **Employer details (7)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
|  |  |  |  |
| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| **Employer details (8)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
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| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| **Employer details (9)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
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| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| **Employer details (10)** | **Dates**  **From – To** | **Final salary** | **Reason for leaving** |
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| Please outline main areas of responsibility and provide summary details of duties undertaken: | | | |
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| --- | --- |
| **Dates**  **From – To** | **Explanation of period of non-employment** |
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**CANDIDATES SUPPORTING STATEMENT.**

In this section we would like you to give your reasons for applying for this post. Bearing in mind the job description and person specification, please indicate what experience, knowledge and skills you would bring to this role.

|  |
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| **Please type freely in the section below, the table will expand with your text.** |
|  |

|  |  |
| --- | --- |
| **Do you have the right to work in this country?** |  |

|  |  |
| --- | --- |
| **How did you hear of this vacancy?** |  |

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| I, (INSERT NAME) confirm that the information I have given in my application is correct to the best of my knowledge. | | |
| **Submission date and time:** |  |

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| --- |
| Please return this form by the closing date as indicated in the advertisement, by email preferably to: [recruitment@circomedia.com](mailto:recruitment@circomedia.com). Alternatively you can post hard copies to Personnel (Private & Confidential), Circomedia, Kingswood Estate, Britannia Road, Kingswood, Bristol, BS15 8DB |

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