



## CIRCOMEDIA STUDENT CODE OF CONDUCT

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**This policy will be reviewed and ratified at least every two years and/or following any updates to national and local guidance.**

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## Introduction

The Code of Conduct at Circomedia applies to all students enrolled on further education, vocational, undergraduate, and postgraduate courses. It is designed to foster a positive and respectful learning environment, ensuring the safety, well-being, and reputation of all members of the Circomedia community. Students are enrolled with relevant partner organisation and as such are expected to adhere to the partner code of conduct for students in addition to this policy [College-Code-of-Conduct.pdf \(cityofbristol.ac.uk\)](#) and [Policies – Bath Spa University](#).

## Scope

The Code of Conduct is applicable whenever a student's behaviour may jeopardise the safety of themselves, fellow students, staff, visitors, or members of the public. It also covers actions that may harm the reputation of the student or the broader Circomedia community. The Code operates within the framework of the Disability Discrimination Act Part IV, making reasonable adjustments for students with disabilities.

## Obligations of Students

Students at Circomedia must at all times adhere to the following:

### Respectful Behaviour

- Behave in a manner that respects and considers the needs and aspirations of all members of the Circomedia community.
- Uphold Circomedia's values of respect, fairness, equality, and diversity.
- Display respectful behaviour on all social media platforms, maintaining the positive image of Circomedia and the student body.

### Health and Safety

- Familiarise themselves with Circomedia's Health and Safety Policy and adhere to regulations to ensure their safety and that of others.
- Act in compliance with safety protocols during all activities on Circomedia premises.

### Equality and Diversity

- Familiarise themselves with the Equality, Diversity and Inclusion Policy to contribute to a positive and inclusive learning culture.

### Property and Environment

- Respect the property of Circomedia, fellow students, staff, and visitors.
- Support the maintenance of a clean and tidy Circomedia environment.
- Uphold respectful behaviour within the neighbourhood and community, avoiding any form of anti-social behaviour.

### Punctuality and Attendance

- Attend all planned learning activities, including classes, practical lessons, work placements, tutorials, enrichment activities, and sports academies, punctually.
- Notify the course leader of any absences from lessons or scheduled activities promptly, following the established absence reporting procedure.

## Academic Integrity

- Complete all homework, coursework, assignments, assessments, or exams on time and in accordance with Circomedia's assessment policy or the policies of the relevant Awarding Body/Institution.

## Compliance with Policies

- Abide by this Code of Conduct and all other relevant Circomedia policies.

## Consequences for Breach

In the event of a breach of the Code of Conduct, Circomedia will follow established disciplinary procedures. These may include verbal or written warnings, counselling, probation, suspension, or, in severe cases, exclusion from Circomedia. The severity of the consequences will depend on the nature and repetition of the breach.

## Conclusion

Circomedia values each student's commitment to upholding this Code of Conduct, fostering a positive and respectful learning environment for everyone in the community.